



Summer Art Camp Counselors

Cheltenham Center for the Arts' Summer Art Camp is specially designed for children aged 5-12 who enjoy the visual and performing arts. Our mission is to provide a rich set of opportunities to develop creativity. Each day, campers, grouped by age, participate in two to four classes including sculpture, drawing, painting, ceramic art and theater. Summer Art Camp's goal is to make art fun and to help our campers discover their creativity!

Required Skills and Experience:

- Counselors must be college aged (18-22 years old)
- Prior experience working with children
- Interest in the arts is strongly preferred
- Strong communication skills (comfortable with kids, parents, Center staff)
- Ability to maintain calmness and flexibility, compassion and respect
- Good problem-solver
- Ability to handle up to 12 children in any of the three age groups (Group 1: 5-6 year olds, Group 2: 7-9 year olds, Group 3: 10-12 year olds) – When in class, counselors will always be working with an adult teacher and occasionally have a high-school aged Jr. Counselor as an assistant
- Punctuality and reliability is important. The kids are counting on you!
- Availability Monday-Friday 8:15am-3:45pm, with some availability to cover After Care until 6pm (**no After- Care for summer 2022**)

Description of Duties:

- **Arrive promptly at 8:15am each morning** to greet campers and parents as first point of contact
- Insure that the outdoor space is clean and ready for campers' arrival
- Accompany assigned group through the day including to all classes
- During class, assist teacher and children as needed with art projects and classroom management
- Monitor campers during free periods, break times, during lunch
- Prepare activities for campers during Wednesday open times as needed
- Instruct campers during Wednesday open times as needed
- Prepare weekly inventory of art supplies
- Prepare weekly inventory of snack supplies
- Coordinate schedule for weekly Pool Trip supplies (**Pool for summer 2022 is TBD**)
- Prepare mid-morning snack for 5-6 year olds
- First point of contact for minor camper injuries and illnesses
- Execute any other tasks necessary to maintaining an active high quality program.

To apply, email your resume to info@cheltenhamarts.org

ATTN: Margaret Griffen